



School of

# Global Studies and Partnerships

## Protocol for Consular Corps Visits

Houston currently has over 90 consulates, making it the third largest consular corps in the nation. In addition, there is a significant consular presence in Oklahoma City. OSU's School of Global Studies and Partnerships helps to maintain positive relationships with these important diplomatic resources. The professional consular offices in Houston provide a unique resource to the faculty, students, and staff of OSU, especially in our efforts to globalize our educational and research functions. The consular offices offer an important source of information, access to funding and scholarship programs, and personal and institutional connections to build institutional, college-level, or faculty level international partnerships. Because of the importance of this unique resource, SGSP proposes the following protocol to coordinate the interactions of various units at OSU with the consular offices. Key units involved often include (but are not limited to):

- Office of the President
- Office of the Provost
- Academic colleges, departments, and other academic units

### Requests for consular visits

- The receiving department/unit can forward requests from consular staff to the Dean of the School of Global Studies and Partnerships for the purposes of documenting the visit and subsequent discussions.
- Once a request is received, SGSP staff will prepare briefing material for the relevant university official, including:
  - active and expired Memoranda of Agreements with the relevant nation,
  - relevant student, faculty, or staff organizations,
  - student mobility data (including study abroad and International student data)
  - active research collaborations or funding programs.
- SGSP will, if requested, participate in any visits of consular officials for the purpose of documenting the visit and conducting any follow up requested.
- SGSP will maintain an updated archive of information related to the consular visits, and make it available to relevant OSU departments or colleges for developing international partnerships.